

APPA SUPERVISOR'S TOOLKIT TRAINING SESSION ANNOUNCEMENT
MAY 5TH-9TH, 2025
UNIVERSITY OF SOUTHERN MISSISSIPPI – GULF PARK
LONG BEACH, MS

SRAPPA is sponsoring a five-day Supervisor's Toolkit training session at the University of Southern Mississippi – Gulf Park Campus, Long Beach, MS from May 5th – May 9th, 2025.

Tuition and Other Costs

Tuition is \$499 per person.

Travel, hotel, per diem, etc. are not covered by the registration fee.

Checks and credit cards will be accepted. Credit card payment through APPA website.

Please send checks made out to SRAPPA to c/o Dave Maharrey, 4463 Oktoc Road, Starkville, MS 39759

dave.maharrey@live.com

Registration

Registration through APPA website: [click for link](#), through April 25th, 2025.

Class will be limited to the first 40 registrations, so register early!

Help with registration: Billie Zidek at Billie@appa.org

Refunds

Full cost refund: cancellation received on or prior to April 5th, 2025.

Refund less 25% admin fee: cancellation received after April 5th, 2025, but before April 15th, 2025.

No Refunds: for cancellation received on or after April 16th, 2025.

Travel & Location

Classes will be held at the Bldg. 952, Hardy Hall, Ballroom, located on the USM Gulf Park Campus: 102 Avenue of the Oaks, Long Beach, MS 39560. [Parking map link](#). Attendees can park in the St. Thomas Church Shared Parking Lot

Lodging recommendation are: The Inn at Long Beach, Experience Serene Coastal Retreats at The Inn at Long Beach, MS; Courtyard by Marriott Gulfport Beachfront Hotels in Gulfport, MS,

How to schedule future Supervisor's Toolkit on your campus

Any questions regarding SRAPPA Supervisor's Toolkit offerings, please contact Victor Panchuk

victorpanchuk@westminster.net

(404) 788-2465

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Supervisor's Toolkit Schedule

Day 1

8:00 - 10:00 a.m. Module 1: Supervision - What Is It?
10:00 - 10:15 a.m. Break
10:15 - 12:00 p.m. Module 1: Continued
12:00 - 1:00 p.m. Lunch
1:00 - 2:45 p.m. Module 2: It's More Than Administrivia
2:45 - 3:00 p.m. Break
3:00 - 5:00 p.m. Module 2: Continued

Day 2

Module 3: Communication - Let's Talk
Break
Module 3: Continued
Lunch
Module 3: Continued
Break
Module 3: Continued

Day 3

8:00 - 10:00 a.m. Module 4: If it Weren't for the People
10:00 - 10:15 a.m. Break
10:15 - 12:00 p.m. Module 4: Continued
12:00 - 1:00 p.m. Lunch
1:00 - 2:45 p.m. Module 4: Continued
2:45 - 3:00 p.m. Break
3:00 - 5:00 p.m. Module 5: Motivation & Performance*
*Tour of Campus Facilities last 30 min

Day 4

Module 5: Continued
Break
Module 6: Customer Service Triangle
Lunch
Module 6: Continued
Break
Module 6: Continued

Day 5

8:00 - 10:00 a.m. Module 7: Leadership - Tools for Success
10:00 - 10:15 a.m. Break
10:15 - 12:00 p.m. Module 7: Continued
12:00 - 1:00 p.m. Certificate Ceremony & Lunch