









					AF	PA)
	APPA Level of At	tention Matrix				
Level of Attention	1	2	3	4	5	6
Custodial	Orderly Soutiessness	Ordinary Tidiness	Casual Institution	Moderate Dinniness	Linkomst Nedlect	
Maintenance	Showpiece Facility Maintenance activities appear highly focused. Equipment & building components are fully functional and in excellent penating condition. Service calls reported to mmediately	Comprehensive Stewardship Maintenance activities Appear organize with direction. Equipment and building compensate are usually functioning and in operating condition. Senice calls responded to in a timely manner.	Managed Care. Maintenance activities appear somewhat organized but remain particed but remain components are mostly components are mostly conconnet reader and the source and the softer occasional breakdowner. Service call response times are variable and sporadic	Reactive Management. Maintenance activities and are somewhat chactio and are somewhat chactio and are somewhat chactio and are somewhat chaction decomponents are the quarry broken and inoperative. Service catis not responded to in a timely manner.	Crisis Response. Maintenance activities appear chados and without direction. Equipment components are nourinely broken and inoperative. Service adits are never responded to in a timely manner.	
Grounds	State-of-the-art maintenance applied to a high-quality diverse landscape. Associated with high-staffic urban areas, such as public squares, goverment grounds, or college, university, or school campuses.	High level of maintenance. Associated with well-developed public areas, malts, government grounds, or college, university, or school campuses. Recommended level for most organizations.	Moderate-level maintenance. Associated with locations that have moderate to low levels of development or visitation, or with operations that (because of budget restrictions) cannot afford a high level of maintenance.	Moderately low-level maintenance. Associated with locations attected by budget restrictions, and thereby cannot afterd a high level of maintenance.	Mnimum-level maintenance. Associated with locations suffering from severe budget restrictions.	Natural area that is not developed.
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		APPA Custodial Guideline	Concerning Appearance Fac	tors and the Five Levels of Cle	an
Level	1	2	3	4	5
Description					
	Orderly Spotlessness	Ordinary Tidiness	Casual Inattention	Moderate Dinginess	Unkempt Neglect
FLOORS	Floors and base moldings shine and/or are bright and dean, colors are fresh. No diri buildsp in corners or along walls.	Floots and base moltings shin and/or are bright and dean. There is no buildup in comes along walls, bu there can be up to two days' worth o dust, dirt, steins, or streaks.	Floots are swept or vacuumed clean but upon close observation there can be satire. A builday of drift and/o ifloor firsh in comets and along walk indoor firsh in comets and along walk can be seen. There are dull spot tandor matted carpat in walking fanse. Base molding is dull and king with streaks or splashes.	Floots are swept or vacuumed clean bot are dull, dingy, and stained There is an obvicot buildup of din aandior floor finish in corners and along walks. There is a dull path gandior obvicusly matted carper in the yualking lanes. Base motiding is dull and dingywith streaks or splashes.	Floors and carpet are duil, dirty, diregy, scuttled, and/ormatiad. There is a conspicuous buildup old dirt land/or floor finish in comers and along walls. Base molding is dirty, stained, and steaked. Gum, stains, dirt, dus tballs, and trash are broadcast
VERTICAL AND HORIZONTAL SURFACES	All vertical and horizontal surfaces have a freshlycleaned or polished appearance and have no accumulation of dust, dirt, marks, streaks, smudges, or fingerprints	All vertical and horizontal surface are clean; but marks, dust, smudges and fingaprints are noticeable upor close observation.	All vertical and horizontal surface have obvious dust, dirt, marks smudges, and fingetprints.	All vertical and holzontal surfaces have conspicuous dust, dirt smudgas, fingerprints, and marks.	All vertical and horizontal surfaces have major accumulations of dust, dirt, smudges, and fingerprints, all of which will be difficult to remove. Lack of attention is obvious.
LIGHTING AND LIGHT FD/TURES	Lights all work and fixtures are clean	Lights all work and fotures are clear	Lights all work and fixtures are clear	Lightfotures are dirty and some (up to 5 percent) lamps are burned out	Light fixtures are dirty with dust balls and fixe. Many lamps (more than 5 percent) are burned out.
WASHROOMS	Washroom, shower, toilet fotures, and the gleam and are odor-free. Supplies are adequate.	t Washroom, shower, toilet fixtures and the gleam and are odor-free Supplies are adequate.	Washroom, shower, toilet fotures and tile gleam and are odor-free Supplies are adequate.	Washnoom, shower, toilet fixtures, and the gleam and are odor-free Supplies are adequate.	Less than acceptable assessment in the attributes listed for levels 1-4
TRASH CONTAINERS	Trash containets hold onlyd aily waste, are clean and odor-free	Trash containers hold only daily waste, are clean and odor-free	Trash containers hold onlydaily waste, are clean and odor-free	Trash containers hold old trash. They are stained and marked. They smell sour.	Trash containes overflow. They are stained and marked. They smell sour.
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1							
						2	
		APPA Operational Guidelin	es For Educational Facilitie	s-Grounds second			/
		Level of Attention Matrix					
	Look of		2	2		6	
	Attention		•	-		5	0
	Description and Application	State-of-the-art maintanance applied to a high-quality diverse landscape. Associated with high-traffic urban areas, such as public squares, government grounds, or college, university, or school nemuses	High level of maintenance. Associated with well- developed public areas, malts, government grounds, or college, university, or school campuses. Recommanded level form ost organizations.	Moderate-level maintenance. Associated with locations that have moderate to low levels of development or visitation, or with operations that (because of budget restrictions) cannot afford a high level of maintenance.	Modenatelylow-level mains mance. As so classed with locations afflected bybudget restrictions, and thereby cannot afford a high level of mainten ance.	Mnimum-level maintenance. Associated with locations suffering from severe budget restrictions.	Natural area that is not daveloped.
	Turf Care	Grass height maintained according to species and variety of grass. Mowed at leastonce every five working disys but maybe as often as once every five working days. Aeration as required bu not leas than four times per year. Researching or sodding as needed, Weed control to be practiced so that no more than 1 percento the surface has we eds presert.	Grass should be out once worky five working days. Aeradion is carried out as required burneties than have firms aper year. Reseeding or sodding must be done when thare spots are present. Wead control is protisane work with the problem or when weads re- spents percented the turl surface. Score pro-emergent herhis per-emergent burths with the level.	Grass out once every ten working days. Normally not aernade utriess turf quality indicates a need or in anticipation of application of fartificar. Researing or sodding only when major bare spots appear. Weed control measues normally applied when 0 percent mailareas-or 15 percent finaliareas-or 15 percen	Low-frequencymowing scheduled based on species bow-growing grasses may not be mowed. High prasses mayre aeive periodic mowing. Weed control limited to ligal requirements of nozious weeds.	Low-frequencymowing scheduled based on specioa: Low-growing graceser may not be moweich righ graceser mayreceive pariodic mowing. Weed control limitedo legal requirements for noxious weeds.	Not moved. Weed control only it legal requirements demand.
	Fertilizer	Ade quals furtilization applies to plants peckes according to their optimum requirements, application rates and times should ensure an even suppli- retormmerid adon, breach retormmerid adon, breach furtilization the enrine years holds, and movem should be fartilized according to their optimum growth. Unusually mody the chart slightly.	Adequate for Elizar level the ensiste that all photometa shall are healthy and growing deproucily. Amounts depend on species, length of growing a season, sola, and nainfall. Raites should conneopond to at least the lowest at least the lowest bush thouse the lowest of the state of the lowest of the state of the lowest and the lowest of the lowest bush thouse the lowest of the lowest bush thouses and the lowest and the lowest bush of the lowest bush thouses and the lowest bush thouses and the lowest bush the lo	Applied onlywhen sur fugor seems to be bin Low-sheel application once per year. Sugges ald application rate is one-half the level recommended.	Not fertilized.	Not Fertilized.	Not fanilized.



		Facility Characterist	ics for Evaluating and Describing	Levels of Maintenance	
Level	1	2	3	4	5
Description	Showpiece Facility	Comprehensive Stewardship	Managed Care	Reactive Management	Crisis Response
Customer Service and Response Time	Able to respond to virtually any type of service, immediate response.	Response to most service needs, including limited normalitienance activities, istypically in a week or less	Services available only by reducing maintenance, with response times of one month or less.	Services available only by reducing maintenance, with response times of one year or less.	Senvices not available unless directed from top administration, none provided except emergencies.
Customer Satisfaction	Proud of facilities, have a high level of trust for the facilities organization.	Satisfied with facilities-related services, usually complimentary of facilitiesstaff.	Accustomed to basic level of facilities case. Generally able to perform mission duties. Lack of pride in physical environment.	Generally critical of cost, responsiveness, and quality of facilitiesservices.	Consistent customer ridicule, mistrust of facilitiesservices
Preventive Maintenance vs. Corrective Maintenance	100%	75-100%	50-75%	25-50%	0%
Maintenance Mix	All recommended preventive maintenance (PM) is scheduled and performed on time. Reactive maintenance (s.g., spot exampling and adjusting door closeng (a.m. inimised to the unavaidable or economical. Emergencies (s.g., power outspet) are very intrequent and handled efficiently.	A well-developed PM program . PM is does at a throquency slightly leasthan defined schedule. Much mechae maintenance required from priematum failuare, high number of lampaburnee out. Occasional emogencies cusaid by pump failuare, cooling aptern failuare, etc.	Reactive maintenance predominates from systems failures, expectally during hands assumal passes. PM effort mode based on available time and labor. The high number of emergencies (e.g., pump tailores), handing and cooling system failures) causes reports to upper administration.	Laboris used to mact to systems that are performing poorly or not at all. Significant time spent procuring parts and services due to the high number of emergencies. PM seek consists of simple tasks and done inconsistently (e.g., Filse changing, greating and fan belt replacem ert).	No PM performed due to more presence problems. Reactive maintenance table norm (e.g., docer work) lock (nan lock up HVAC systems fail). Good emergency mipones because of abilis gained from hequent failums. No status exporting, upper administration istiled of reading the reports.
Regulatory Compliance	Highly include data for continued and services provide find incompliance of required and recommended GDIA, ETA, and Tills and the incompliance of the the service of the service of the service based on the service of the service of the service including to support and develop compute programs with subherity to make and implement charges. All inquired and and the programs training in place. Records are will capacitable of non- than adequate to antifactority meet than adequate to antifactority meet or searching amount of the service of the place or noder development, including campat communication.	Full awareness of OSH4, EPA, and life askey requirements, including outwach to the computational provide for life computations of the require and recommended CSH4, EPA, and list askey requirements. Independent provide for life compliance for require tills and request programs. All requires and develop computed CSH4, mapped and develop computed and more than adequate to phalow. Record han avel or openities and more than adequate to third-pany audits.	General avances at OSH, EPA, and Jik antiky requirements, including instatisticaniangenolitikas, Aleganak compliancesion mutatos (DHA, EPA, and its altely requirements, Funding OSH, EPA and its autypy requires, or themeson and the autypy requires, and the second second second second themeson and the second se	Some names of ODM, EDA, and I/O and by myouthments, including instances myouthiltism. Proceedings instances myouthiltism. Proceedings of the comprobation of the proceeding of the comprobation of the proceeding of the identified for instances of the proceeding identified for instances of the proceeding of the other proceedings of the proceeding of the developed with molecularity.	Lists or to assesses and OSHA, EPA, and SIS subsymptionerandi, including institutional regrossibilities. OSHA, EPA unsatigned or angeloped as a calibation day without performer training. Funding our of performance and pointing free percemplance.
Acetholics					















8 SE/FT 2003 1,343,88 5 147,96 3 447,961 4 335,97 6 23,981 3 451,172 338,37 2004 1,353,516 5 70 7 451,17 3 7 93.359 545,744 1,637,23 6 545,74 409,30 2006 72.8 1,836,187 459,047 2007 6 612,06 367,23 62,312 2008 1,840,242 9 613,41 460,061 368,04 62,892 04,4 10 472,162 2009 1,888,648 629,54 3377,73 9,807 506,527 2010 2,026,108 11 84,1 506,52 05,22 2011 2,131,090 11 93,73 532,77 532,773 426,21 583,358 2012 2,333,433 11 212,13 583,35 66,68 4 2013 2,444,412 12 611,103 103,70 611,10 488,88 533,489 2014 2,667,447 12 222,28 4 666,86 5.5 484,99 2015 2,717,723 12 543,54 543,545 6.5 7.5 226,47 5 418,11 463,928 2016 2,783,565 12 463,92 7.5 371,14 7.5 371,142 31,9 6 6 2017 12 460,880 7.5 8.5 2,765,282 6 460,88 6 368,70 2,772,562 396,080 2018 12 7.5 462,09 7 369,67 8.5 231,04 6 2019 3,079,835 12 6 513,306 7 439,976 7.5 8.5 410,64 3,159,594 12 263,30 7 451,371 7 451,371 7.5 421,279 9.5 2020 32,589 12 7 2021 7 51,593 451,593 8 8.5 7 471 770

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	Institution	Annual Grounds Budget	# FTEs	# Acres	Cost/Acre	Acres/FTE
	NCSU	\$2,504,610.00	73	947	\$2,645.00	13.0
	U of Tenn	\$1,843,000.00	26	550	\$3,351.00	21.2
	U of South					
	Carolina	\$910,446.00	26	400	\$2,276.00	15.4
	App St Univ	\$1,299,688.00	31	300	\$4,332.00	9.7
	W. Kentucky					1 1
	University	\$943,000.00	21	200	\$4,715.00	9.5
	U of Alabama-					1 1
1 in	Huntsville	\$495,510.00	11	280	\$1,770.00	25.5
11(1号	Florida State					
	University	\$1,718,068.00	80	450	\$3,817.00	5.6
1	Georgia Tech	\$2,025,500.00	51	410	\$4,940.00	8.0
	East Carolina					1 1
	University	\$498,210.00	61	465	\$1,071.00	7.6
	U of Southern Miss	\$640,223.00	19	238	\$2,690.00	12.5
	U of Georgia	\$1,966,250.00	95	605	\$3,250.00	6.4
	Miss State Univ.	\$2,074,536.00	33	1200	\$1,729.00	36.4
	U of Richmond	\$1,164,000.00	20	390	\$2,985.00	19.5
	Eastern Kentucky					
	Univ.	\$644,000.00	26	650	\$991.00	25.0
	U of Mississippi	\$1,089,662.00	24	1000	\$1,089.00	41.7
	U of Florida	\$786,000.00	97	2000	\$393.00	20.6
	U of Memphis	\$1,000,000.00	30	300	\$3,333.00	10.0
	West Virginia			1	1	
	University	\$1,617,146.00	45	545	\$2,967.00	12.1
	Duke University	\$2,300,000.00	61	628	\$3,662.00	10.3



Grounds Maintenance	Summary	
	TOTAL SF	LANDSCAPED SF
Groundcover	307,097.00	307,097.00
Turf	8,787,308.00	8,787,308.00
Artificial Turf	224,422.00	224,422.00
Accent Beds	61,952.00	61,952.00
Walks	1,185,588.00	1,185,588.00
Parking Lots	3,805,720.00	
Construction areas	75,781.00	
Mulched Areas	2,107,783.00	2,107,783.00
Managed Forest	10,059,706.00	
Volleyball	13,620.00	13,620.00
Bleachers/Stadium	170,207.00	
Tennis	195,015.00	
Basketball	24,749.00	
Rollerhockey	7,614.00	
Rock Area	55,307.00	
Substations	98,350.00	98,350.00
Total Sq Ft	27,180,219.00	12,786,120.00
Acres	624	294



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Institution	Annual Grounds Budget	# FTEs	# Acres	# Sq. Ft.	Cost/Acre	Acres/FTE
Elon University	\$1,001,776.00	19	185	8,058,600	\$5,415.01	9.74
Duke University	\$2,300,000.00	50	294	12,786,120	\$7,823.13	5.88
25						













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Figure 3.1: Total Trades Maintenance Staffing per 1 Million Gross Square Feet by Space Type

Maintenance	Staffing FTEs							
Level	dassroom	laboratory	office	residence				
1	15	27	24	18				
2	12	21	16	14				
3	9	15	11	10				
4	8	9	8	8				
5	6	6	4	6				

Step 1. Given				ć	Step 2. Baseline	FTE Determinatio	n
a. liberal arts, four year	college, sm	null town		Figure 3.2		Figure 3.1	
b. college developed over	er 125 yea	15		Space Type	Area (gsf)	Staffing Factor	Baselin Staffing
 campas or zo autang 	p.	Const March 10 and	- data	classroom	64,350	15	0.97
 buildings improved to 	1100623	and durative co	nanon	laberatory	26,650	27	0.72
e. compus HU is 17				office	234,000	24	5.62
 avg bidg age is 22 ye 	5			residence halls	825,000	18	14.85
g. selected service level i	is 1			compus total	1,150,000	Total:	22.15
i. foculty & staff: 435 j. students: 1,339							
i. foculty & staff: 435 j. students: 1,339			Step 3. FTE Ad	ustment Factor			
i. faculty & staff: 435 j. students: 1,339 	re 3.8	Figure 3.6	Step 3. FTE Ad Figure 3.6	ustment Factor Figure 3.5	Figure 3.9	_	
i. foculty & stoff: 435 j. students: 1,339 Figur	re 3.8	Figure 3.6	Step 3. FTE Ad Figure 3.6 Voried Focilities	ustment Factor Figure 3.5 Size	Figure 3.9 Compus Mission	Total of Factors	
i, foculty & staff: 435 j, students: 1,339 0.1	re 3.8 Cl	Figure 3.6 Age 0.00	Step 3. FTE Ad Figure 3.6 Varied Facilities 0.00	ustment Factor Figure 3.5 Size 0.00	Figure 3.9 Compus Mission 0.05	Total of Factors 0.11	
i. forulty & staff: 435 j. students: 1,339 	re 3.8 Cl 06	Figure 3.6 Age 0.00	Step 3. FTE Ad Figure 3.6 Varied Facilities 0.00 Step 4. Fing	ustment Factor Figure 3.5 Size 0.00 FTE Staffing	Figure 3.9 Campus Mission 0.05	Total of Factors 0.11	
i. foculty & stuff: 435 j. students: 1,339 	ra 3.8 Cl D6	Figure 3.6 Age 0.00 Adjusted	Step 3. FTE Ad Figure 3.6 Varied Facilities 0.00 Step 4. Final Staffing earch =	ustment Factor Figure 3.5 Size 0.00 FTE Staffing (1 + sum of foch	Figure 3.9 Campus Mission 0.05	Total of Foctors 0.11	
i. foculty & stuff: 435 j. students: 1,339 	re 3.8 Cl D6	Figure 3.6 Age 0.00 Acjusted	Step 3. FTE Ad Figure 3.6 Varied Focilities 0.00 Step 4. Final Staffing equals =	vstment Factor Figure 3.5 Size 0.00 FTE Staffing (1 + sum of fact (1 + 0.11) X be	Figure 3.9 Campus Mission 0.05	Total of Factors 0.11	
i. foculty & staff: 435 j. students: 1,337 	re 3.8 Cl D6	Figure 3.6 Age 0.00 Acjusted	Step 3. FTE Ad Figure 3.6 Varied Facilities 0.00 Step 4. Final Staffing equals = Adjusted FTE =	ustment Factor Figure 3.5 Size 0.00 FTE Staffing (1 + sum of fact (1 + 0.11) X be 24.59	Figure 3.9 Campus Mission 0.05 us) X baseline sta eline staffing	Total of Factors 0.11	





Figure 4.5: Barton Hall Staffing Summary

		Level	1	Level	2	Level	3	Level	4	Level	5
APPA Space Category	Total Cleanable Sq. ft.	Sq. ft. per custodian	.# cust.	Sq. ft. per custodian	# cust.	Sq. ft. per custodian	# cust.	Sq. ft. per custodian	.# cust.	Sq. ft. per custodian	# cust.
Office with carpet	17,309	12,253	1.41	24,471	0.71	45,560	0.38	74,024	0.23	116,839	0.15
Public with hard floor	7,851	9,101	0.86	24,445	0.32	36,072	0.22	44,515	0.18	47,643	0.17
Entryway	312	5,100	0.06	8,790	0.04	13,788	0.02	22,441	0.01	36,137	0.01
Res. Lab no hazard	1,643	7,787	0.21	11,670	0.14	14,949	0.11	27,029	0.06	88,575	0.02
Storeroom	2,048	81,784	0.03	240,156	0.01	452,223	0.005	1,895,924	0.001	3,348,775	0.001
Washroom	1,092	2,579	0.42	3,549	0.31	3,549	0.31	3,549	0.31	3,549	0.31
Stairwell	468	9,290	0.05	18,649	0.03	21,829	0.02	30,614	0.02	93,830	0.01
Classroom with hard floor	5,800	10,232	0.57	19,132	0.30	31,952	0.18	43,441	0.13	48,507	0.12
Totals	36,523		3.61		1.85		1.25		0.94		0.78

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	Academic & General Current	Academic & General Gold* Level	Academic & General Gold level	Academic & General Blue Level	Residential Current	Residential Green Level
GSF	6,214,112	1,174,340	3,594,293	1,445,479	2,062,664 GSF	2,062,664
FTE	140 FTE	25.0	69.1	24.1	69.5 FTE	49.1
3SF/FTE	44,612 GSF/FTE	47,000	52,000	60,000	29,678 GSF/FTE	42,000





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Your Frequency	Your Freq. Code	Adjusted Minutes	Base Time
Weekly	0.20	0.62	3.12
D/A		0.08	3.46
Daily	1.00	3.15	3.15
Weekly	0.20	0.23	1.16
Daily	1.00	0.46	0.46
Daily	1.00	0.40	0.40
Daily	1.00	16.40	16.40
Daily	1.00	0.60	0.60
Weekly	0.20	3.32	16.61
	÷	25.26	
		19,952]
Your Frequency	Your Freq. Code	Adjusted Minutes	Base Time
Annually	0.004	0.02	4.95
a second des			
Annually	0.004	0.29	73.73
	Your Frequency Weskly D/A Daily Weskly Daily Daily Daily Daily Daily Weskly Weskly Weskly	Your Frequency Your Freq. Cole Weekly 0.20 D/A 0.20 Doly 1.00 Doly 0.20 Weekly 0.20	Your Frequency Your Freq. Code Adjusted Minutes Weekly 0.70 0.42 D/A 0.08 0.09 Daly 1.00 3.15 Dealy 1.00 0.23 Daly 1.00 0.46 Daly 1.00 0.46 Daly 1.00 0.40 Daly 1.00 0.40 Daly 1.00 0.40 Daly 1.00 0.60 Weekly 0.20 3.32 Verekly 0.20 3.32 Your Frequency Your Freq. Code Algusted Minutes

Rosen #	CSF	APPA Space Category	Routine CSF/Cust	Routine FTE	Routine MTC	Project Adj Mins	Std Spc Area	Project MTC	Project FTE	Total MTC	Tetal FTE
181A	203	Research Lab without Hozardous Waste	12,767	0.016	6.68	1.00	324	0.63	0.001	7.31	0.017
181/8	550	Classroom with Hard Floor	22,963	0.024	10.06	6.92	1,200	3.17	0.008	13.23	0.032
118	100	Storercom	240,156	-	0.18	0.00	480	12	-	0.17	
116	50	Storeroom	240,156	-	0.09	0.00	480	<u></u>	-	0.09	12
114	50	Washroom	3,575	0.014	5.87	0.25	282	0.04	-	5.92	0.014
120	156	Research Lab without Hazardous Waste	12,767	0.012	5.13	1.00	324	0.48	0.001	5.61	0.013
122	90	Storeroom	240,156		0.16	0.00	480			0.16	-
121	110	Office with Carpet Floor	30,450	0.004	1.52	4.04	1,200	0.37	0.001	1.89	0.004
123	110	Office with Carpet Floor	30,450	0.004	1.52	4.04	1,200	0.37	0.001	1.89	0.004
125	110	Office with Carpet Floor	30,450	0.004	1.52	4.04	1,200	0.37	0.001	1.89	0.004
127	110	Office with Carpet Floor	30,450	0.004	1.52	4.04	1,200	0.37	0.001	1.89	0.004
129	150	Storeroom	240,156	0.001	0.26	0.00	480		1.00	0.26	0.001
131	150	Storeroom	240,156	0.001	0.26	0.00	480	-	-	0.26	0.001
128	110	Office with Carpet Floor	30,450	0.004	1.52	4.04	1,200	0.37	0.001	1.89	0.004
1000	113	Stainvell	22,657	0.005	2.10	0.83	208	0.45	0.001	2.54	0.006
100B	150	Stairwell	22,657	0.007	2.78	0.83	208	0.60	0.001	3.38	0.035
100P	431	Public (Circulation) with Hard Floor	27,612	0.016	6.56	2.76	1,400	0.85	0.002	7.41	0.018
181D	576	Classroom with Hard Flace	22,963	0.025	10.54	6.92	1,200	3.32	0.008	13.86	0.033
1816	576	Classroom with Hard Floor	22,963	0.025	10.54	6.92	1,200	3.32	0.008	13.86	0.033
124	288	Classroom with Hard Floor	22,963	0.013	5.27	6.92	1,200	1.66	0.004	6.93	0.016
126/1264	144	Storeroom	240.156	0.001	0.25	0.00	480	-	-	0.25	0.001

	por 1 000 Square Foot	-				
	per 1,000 Square Feet	Lougle	of Attentio	-		
	Malatana Tarka	Levers				r
	Iviaintenance Tasks	1	2	3	4	5
	Spring Preparation	0.03	0.03	0.03	0.04	0.04
	200 Minutes	6.0	6.0	6.0	8.0	8.0
	Spring Planting	0.03	0.03	0.03	0.04	0.04
	600 Minutes	18.0	18.0	18.0	24.0	24.0
	VVeed - No Mulch	1.5	1.0		-	
	Cultivate No Mulah	90.0	90.0		-	
÷	20 Minutor	45.0	20.0		-	
	Foll Planting	0.02	0.02	0.02	-	
	200 Minutos	0.05	0.05	0.05	-	
	Fall Clean Up	0.02	0.02	0.02	0.04	0.04
	400 Minutos	12.0	12.0	12.0	16.0	16.0
	Bulk Planting	0.02	0.02	0.02	0.04	10.0
	600 Minutes	18.0	18.0	18.0	24.0	
	Pre-Emergent Control	0.03	0.03	0.03	0.04	0.04
	5 Minutes	0.2	0.2	0.2	0.2	0.2
	τοταις	0.12	0.12			
	Minutes/Week	229.1	176 1	101.5	85.8	55.4
	/60 Minutes	3.82	2 94	1.69	1.43	0.92
	/6 Hours/Day	0.64	0.49	0.28	0.24	0.02
	/5 Days/Week	0.13	0.10	0.06	0.05	0.03
	Cause Feet/Decen	7.600	10,000	10.00	20.000	22,222

Frequency Adjustment Factors		
Activity Frequency	Adjustment Factor	
1.5 times per w eek	1.5	
1 time per week	1	
Biw eekly	5	
Monthly	0.25	
Frequency Adjustment Factors		
Activity Frequency	Adjustment Factor	Adjustment Facto
	for 30-Week Season	for 25-Week Seaso
6 times per season	6/30 = 0.20	6/25 = 0.24
5 times per season	5/30 = 0.17	5/25 = 0.20
4 times per season	4/30 = 0.13	4/25 = 0.16
3 times per season	3/30 = 0.10	3/25 = 0.12
2 times per season	2/30 = 0.07	2/25 = 0.08
1 time per season	1/30 = 0.03	1/25 = 0.04

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	Ca	ase	Э	Stu	IC	ly L	Jr	ni.	<i>י</i> .	C	Df	M	lic	h	ig	a	n/	1/-	PA	5
	Horticultural	Crew W	rew Work																	
	Perennial Bec	ls		Min. to do	Tine	e to complete			Frequ	ency	by Mont	h							Frequenci	ies
	Activities Involved	Quantity	Unit	1000 SF or LF	Activ	vity once (hr.)	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	Nay	June	per year	
9	Perennial Beds-Hand	J Weed Police																		
	Priority One Zone	9723	SF	90)	14.6	2	1	1		0 0	0		0 0	0	1	2	2		10
	Priority Two Zone	12967	SF	90	1	19.5	2	1	1		0 0	0	1	0 0	0	0	2	2		9
	Priority Three Zone	4598	SF	90		6.9	1	1	(0 0	0		0	0	0	1	1		4
		Fetimate	I Sta	ff Needed hy	Mont	th for Fach M	ainter	ancel	nce Catanorie		orine									
	Activity	July	Au	g. Sep	t.	Oct.	Nov.		Dec.	J	an.	Feb		Marc	h /	pril	M	ay	June	
	Horticulture	3.7		4.1	1.5	3.1	3.	4	1.2		1.1		1.1	1	.4	2.6		3.6	3.9	
	Turf	1		1.1	1.3	1.6	0.	9	0		0		0	()	0.6		1.4	1.1	
	Irrigation	0.4		0.4	0.4	0.4	0.	2	0		0		0	0)	0.2	_	0.4	0.4	
	Mow/HS	2		2	1.9	3.5	2	7	0.4		0		0	0	.1	0.8		2	2	
	Forestry	0.3		0.4	0.2	0.1	0.	4	0.5		1.7	-	0.5	0	.6	0.2	-	0.6	0.3	
	Snow Removal	0	+	0	0	0	0.	4	3.1	_	3	-	3.1	1.	.6	0.3	-	0	0	7
r	Total	7.4		8	5.3	8.7	Ę		5.2		5.8		4.7	3	.7	4.7	+	8	61	

















- Discuss the Pitfalls and Benefits of Each
- Focus on aggregate and zero-based staffing methods as described in the APPA Operational Guidelines Trilogy